



## BOARD OF DIRECTORS

*Donna Sesock-Miller, President  
Steven Pittson, DC, Vice-President  
Daniel Robinson, Secretary  
Anne Stokman, RN, Treasurer  
Harold Hill, Member*

*PO Box 187, Patterson, CA 95363  
Phone (209) 892-8781 Fax (209) 892-3755*

### AGENDA

**October 29, 2018**

**6:30 pm**

**Del Puerto Health Center Conference Room**

1700 Keystone Pacific Parkway, Unit B,  
Patterson, California

The Del Puerto Health Care District welcomes you to this meeting, which is regularly held the last Monday of each month, and your interest is encouraged and appreciated.

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda. If you wish to speak on an item on the agenda, you are welcome to do so during consideration of the agenda item itself. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period, however California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of Directors. Persons speaking during the Public Comment will be limited to five minutes or, depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Public comments must be addressed to the board as a whole through the President. Comments to individuals or staff are not permitted.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss an item on the Consent Calendar, please notify the Clerk of the Board prior to the beginning of the meeting or you may speak about the item during Public Comment Period.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar, all public hearings and correspondence.

**CLOSED SESSION:** Is the portion of the meeting conducted in private without the attendance of the public or press to discuss certain confidential matters specifically permitted by the Brown Act. The public will be provided an opportunity to comment on any matter to be considered in closed session prior to the Board adjourning into closed session.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Board President. In order that interested parties have an opportunity to speak, any person addressing the Board will be limited to a maximum of 5 minutes unless the President of the Board grants a longer period of time.

**BOARD AGENDAS:** Board agendas are typically posted on the Internet on Friday afternoons preceding a Monday meeting at the following website: <https://dphealth.specialdistrict.org/board-meeting-agendas>.

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District office at 875 E Street, Patterson, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website <https://dphealth.specialdistrict.org/board-meeting-agendas>.

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Board of Director meetings are conducted in English and translation to other languages is not provided. Please make arrangements for an interpreter if necessary.

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (209) 892-8781. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Cell phones must to be silenced or set in a mode that will not disturb District business during the meeting.



1. **Call to Order**
2. **Pledge of Allegiance**
3. **Board of Directors Roll Call**
4. **Reading of the Mission Statement**  
*"The District's primary mission is to provide the highest quality health care services through Patterson District Ambulance and Del Puerto Health Center, while continuing to expand healthcare availability to the citizens of the Del Puerto Health Care District."*
5. **Public Comment Period** *[Limited to subjects not already on the agenda. The Brown Act prohibits the Board from discussing or acting on items not on the agenda.]*
6. **Declarations of Conflict** *[Board members disclose any conflicts of interest with agenda items]*
7. **Approval of Agenda** **Action**  
*[\*Directors may request any consent calendar item be moved to regular calendar or change the order of the agenda items.]*
8. **Consent Calendar\*** *[Routine committee reports, minutes, and non-controversial items]* **Action**
  - A. \* Approve Board Minutes for September 24, 2018
  - B. \* Accept Board Correspondence for October 2018 – 1 item
  - C. \* Accept Financial Report & Warrants for August 2018
  - D. \* Accept Financial Report & Warrants for September 2018
  - E. \* Motion to Disband the FY 2017-18 Ad Hoc Executive Review Committee
9. **Regular Calendar**
  - \* *Any Consent calendar items moved to regular calendar* *Action*
  - A. Amendment to Change Salary & Terms of Administrative Director / CEO Contract **Action**
  - B. Begin Process for Appointment to Open Board Member Seat Term 2018-2022 **Action**
  - C. Review and Possible Adoption of Board of Director Policies and Procedures **Action**
    - i. Authority and Limits of the Board
    - ii. Expectations of Directors
    - iii. Board Meeting Standards
    - iv. Board Meeting Agenda Preparation
    - v. Board Meeting Management
10. **Reports**
  - A. Employees for Years of Service and New Hires in October Years

Ambulance:	Cousins, Brandon D.	4
	Estes, Daniel R.	4
	Nelson, Kirsten M.	4
Health Center: <i>(none)</i>		
Administration:	Pickle, Cheryle A	New
	Skinner, Danae Lee	New
  - B. District-wide Community Health Needs Assessment Update – Director Stokman
  - C. Ambulance Update on performance, community events, new ambulance, conference
  - D. Health Center Update on performance, community events, payor incentive received, conference
  - E. Administration Update on conferences, audit for Fiscal Year 2018



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11. **Upcoming Regular Board and Standing Committee Meeting Dates**

Finance – Wednesday, Nov 21	Board – Monday, Nov 26
Finance – Wednesday, Dec 19	Board – Friday, Dec 7
Finance – Wednesday, Jan 23	Board – Monday, Jan 28
  
12. **Closed Session** *[Board of Directors may recess to closed session for discussion of certain matters as legally permitted. Any action taken shall be reported in open session.]*
  - A. Gov't Code § 54956.9(b) Conference with Legal Counsel – Anticipated litigation or significant exposure to litigation: One (1) potential case.
  
13. **Reconvene to Open Session – Report of Closed Session**
  
14. **Adjourn**